



Private Equity Associate

Access Holdings Overview

Founded in 2013, Access Holdings (“Access”) is a Baltimore-based private investment firm with over half a billion Assets Under Management (“AUM”). Access makes direct investments in essential service-based businesses with enterprise values between \$50 million - \$1 billion. Access Holdings takes a research based, thematic approach to investing, looking to acquire businesses in niche service industries that are positioned to outperform. Access seeks to create value over time through active management oversight and support its portfolio company partners.

<https://www.accessholdings.com/>

Position Description

Access Holdings is seeking outstanding candidates to assist the current team across all transaction functions and portfolio management activities.

The position will be based in Baltimore, Maryland.

Responsibilities:

- Profile investment themes and approaches and take a leading role in due diligence and analysis
Conduct market and industry research, while qualifying investment opportunities and providing weekly updates
- Creating and maintaining deal flow database by identifying potential targets and preparing company specific due diligence reports and analysis
- Prepare investment memos, term sheets, letters of intent and present investment opportunities/findings to team and investors
- Coordinate the execution of investment transactions across all parties involved (i.e. counsel, investors, internal operations, portfolio company management, etc.)
- Monitor performance and risk profile of existing portfolio investments
- Potential to support fundraising efforts by building investor relationships, responding to investor DDQs and other ad-hoc requests (dependent on active deal opportunities)

Requirements

Successful candidates will have the following attributes:

- 2-4 years of investment banking or consulting experience; or 4-6 years of transaction advisory services experience (top tier consulting firm is a plus)
- Outstanding financial modeling and analytical skills
- Strong understanding of accounting and finance
- Exceptional project management experience
- Passion for investing and learning about new industries
- Strong communication skills
- Demonstrated ability and interest in working in a small, entrepreneurial team
- Competency in Microsoft Excel and PowerPoint

Contact

Please email your resume to (recruiting@accessholdings.com).