

## **Intern to Analyst**

### **Access Holdings Overview**

Founded in 2013, Access Holdings (“Access”) is a Baltimore-based private investment firm with over half a billion Assets Under Management (“AUM”). Access makes direct investments in essential service-based businesses with enterprise values between \$50 million - \$1 billion. Access Holdings takes a research based, thematic approach to investing, looking to acquire businesses in niche service industries that are positioned to outperform. Access seeks to create value over time through active management oversight and support its portfolio company partners.

<https://www.accessholdings.com/>

### **Position Description**

Access is seeking 2 to 4 outstanding undergraduate candidates for its Research Analyst internship program. The internship provides a dynamic, analytical experience, exposing candidates to the critical components of Access’ investment process. Throughout the program candidates gain direct exposure to private equity investing. Candidates will work alongside members of the Investment Team and actively participate in team meetings, investment thesis development, market research, and due diligence.

Candidates will be primarily focused on conducting and compiling research and analysis on industries and business models of interest and are responsible for drafting precursory and in-depth industry and sector assessments. These documents will be presented, by the candidate, to the Investment Team on a weekly basis or as needed. Through the candidate’s findings and continual feedback from the broader team, the candidate will play a critical part in the development of Access’ investment theses and pipeline.

The Research Analyst(s) will receive in-depth training from the Access team and will have access to their senior analyst counterparts. Students that stand out, may be extended the opportunity to join the team for a paid internship on a part-time basis during the school year, or on a full-time basis in the Summer. Furthermore, while no formal expectations are set, exceptional candidates may be offered the opportunity to join the Access team post-graduation as a Research Analyst with a path to joining the Investment Team.

The position will be based in Baltimore, Maryland.

#### **Responsibilities:**

- Attend all Monday meetings (where the team provides an update on all firm matters)
- Work directly with Associates to draft and present all industry assessments
- Create industry overviews and prepare responses to diligence discussions
- Present 5-minute briefing on industry assessment findings during Monday meetings or as needed
- Present 10-minute IC Memo briefing, with investment team during Monday meetings or as needed
- Attend lunches/team events with the team and one-on-one’s with senior team members



### **Research Analyst Internship Program Logistics**

Period: Fall Semester, Spring Semester, Summer Break

Capacity: 2 to 4 team members per period

Days: During the Semester: 12 hours per week; Monday 9:30am – 11:00am required

During the Summer: Suggested ~30-Hour week; Monday 9:30am – 11:00am required

### **Qualifications**

Successful candidates will have the following qualifications:

- Strong attention to detail; careful review of facts and figures, quick to identify errors, and ensure consistency of information
- Outstanding written and interpersonal communication skills with the ability to synthesize and convey complex business and marketing concepts effectively
- Innovative and creative thinker with the ability to make connections among new and evolving subject matters with demonstrated ability to express complex ideas in a clear and concise manner
- Proven track record of successful collaborating in a fast-paced, results driven team environment
- Demonstrated leadership skills

### **Requirements**

Successful candidates will have the following attributes:

- Candidate must have unrestricted authorization to work in the United States
- Willingness and ability to work out of Baltimore offices
- Candidate must be an undergraduate Sophomore, Junior or Senior at time of internship

### **Contact**

Please email your resume to ([recruiting@accessholdings.com](mailto:recruiting@accessholdings.com)).