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BOARD MEETING MINUTES

April 21, 2022

BOARD MEMBERS PRESENT: Mimi Sutton, Cindy Crossman, Renee Millar, Joel Hanson, Judy Lange, Angela Jeziorski, Tom Marshall

ABSENT: Myrna Martin, Eileen Schmitz, Russ Fish

STAFF MEMBERS: Michael Smith, Shipley Center Executive Director; Gayle Urban, Bookkeeper; Shamyia Waters, Program Director.

CALL TO ORDER: At 2:07PM by Mimi Sutton, President.

BOARD MINUTES: From the most recent meeting held March 17, 2022, were moved for approval by Judy Lange, seconded by Angela Jeziorski. Passed unanimously.

STAFF REPORTS: All reports are attached to the Minutes.

Beth Barretts' report from Trips was read by all present. In March there were 2 trips with 28 travelers in all and the total Net Revenue was 429.00.

We now have a waiting list for the Regional trip to Seaside, Oregon as it is all Filled up.

Our Italy trip in October now has 6 members signed up and deposits are arriving. It is so nice to have people starting to travel again. Thank you, Beth!

We have 2 bus trips planned per month for April, May and June.

Mimi Sutton gave the Leo's Cafe report from Kurt Engel, Café Chef and Kitchen Manager. Steak night is still selling out each week. The café will be closed from the 26th to the 29th of April for the 6-year anniversary remodel. The new pass-thru window has been installed and almost all the trim work finished. The window is already helping to cut down on the noise from the fans in the kitchen. The artwork for the Leo's Café sign is attached. Ceal Moran donated a mascot bear carving that fits perfectly beside the new window. Leo's Café is continually getting busier. Not quite to pre-covid days but so much better.

Shamyia Waters presented the Program Directors report.

Activities and Events. It is so exciting to see programs slowly coming back to Shipley Center.

1. Healthy "U" Series with Barb Paschal is scheduled for May, June, and July with Brain Boosters and Stress Busters.
2. Potlucks coming back soon.
3. Creative Lettering back soon.
4. High Tea tentatively scheduled in June.
5. Electronic class with computer lab coming soon.

Shamyia has also started putting up posters around the building with upcoming events.

Advertising and Sponsorship:

1. Spring Fling Craft Bazaar is scheduled for April 23. We have three sponsorships for \$75.00 each.
2. Meldrum Insurance signed up for 2022-2023 Gold Package

3. First Federal Bank signed up for 2022=2023 Gold Package
4. Ridgeline signed up for 2022-2023 Silver Package
5. Avamere signed up for 2022-2023 Silver Package
6. First Security Bank Sponsored this year's AARP tax aide with a \$500 donation.

Michael Smith presented the Baywood Village report. The replacement of the 2,000-gallon septic tank will take place in June or July.

We are currently looking to hire a new yardman as the last one resigned due to a tenant complaining at him.

We had a few of the normal complaints. Loud cars, loud music, dogs not getting along, and chickens wandering through yards.

Gayle Urban presented the Financial report. Our balance sheet is still very stable, despite a slow start to this year in terms of income. She shared that because of the new format of the financials, that the MGM donations can be separated from other donations that we receive. And we can now truly appreciate how much our Members Giving Monthly donors are doing for us.

We needed to have the New Shipley (Old Campaign) Funds moved to the HAWA Funds. Letters were mailed to all previous donors seeking their permission to move the funds. Donations were refunded to three donors who requested it.

It was motioned to have the New Shipley (Old Campaign) Funds moved to the HAWA Funds. Motion Moved by Cindy Crossman and Seconded by Judy Lange. Passed unanimously

It was motioned to Move the First Federal Banks checking account New Shipley money to be moved into the HAWA checking account. Moved by Judy Lange seconded by Angela Jeziorski. Passed unanimously.

Michael Smith presented the Executive Director report.

1. AARP Tax aide volunteers helped 240 people this year with their taxes.
2. We got the plumbing installed for the new washer and dryer to go into the janitor room. Still have the vent to install.
3. He was able to attend the first meeting since Covid of the Olympic Peninsula Healthy Communities Coalition in Port Angeles at the Shore Memorial Pool. Which he reported is a very nice facility
4. He reminded the roofer to try to get us on their schedule to fix the roof above Leo's Café'
5. Filed our WA State Property Tax Exemption renewal that enables us to save money on our property taxes for parcels owned that are being used for our nonprofit mission

COMMITTEE REPORTS:

Building Committee: Nothing new to report except the Electrical Transformer may be delayed, but hopefully it will not delay the whole project.

Angela Jeziorski, committee chairman of Meet and Greet. Reported that the New Members Meet and Greet is scheduled for May 20th, 3:00 to 4:30PM. There will be 53 new members invited that joined in covid year 2020. And 67 of the 336 members who joined in 2021. There will be another Meet and Greet scheduled for the remaining 269 new members later in the year.

Renee Millar, committee co-chair of the Annual Benefit sale. Reported that Angela Jeziorski, Cindy Payne, Marilyn Zimmerman and herself, have gone over to a long-time members house, who passed away, to start setting up for an Estate Sale. Yvonne Roberts left all the rest of her household items to Shipley Center. The Estate Sale is to occur on Friday May 13 and Saturday May 14. She also reported that they are gearing up to start working at the Benefit Sale site to get ready to start donations on June 3rd. Announcements will be in the May Newsletter.

OLD BUSINES:

It is good to see Cindy Crossman, Vice-President, back. She was able to sign the new By-Laws and get her information in for the new bank signature cards.

NEW BUSINESS:

Tom Marshall was elected the new Safety Officer.

Renee Millar was elected for the Chairman of the Nominating Committee. Judy Lange and Mimi Sutton will also be on the committee along with Jean Wolf and potentially Margaret Cox and Theresa Fox. Renee will be asking them to be on the committee.

BOARD MEETING: The next Board Meeting will be Thursday June, 16, at 2:00PM.

ADJOURNMENT: Motion to adjourn by Joel Hanson, seconded by Judy Lange at 3:35PM.

Respectfully submitted,

Renee Millar, Secretary