AIR CLN
iCal Instructions

This guide will assist you in providing us the link to your iCal so we can sync to your listing calendar.

First, decide on which iCal link you should send us.

Then, scroll down the document to the instructions for that specific iCal.

www.aircln.co/cln-owner

Google iCal

When to use...

- If you list on one platform or multiple but *you frequently stay at your property*, we suggest setting up your calendar with Google so you may input your "Owner stays" on that Google-based calendar and they will still reflect on our end.

- If you list on multiple platforms and do not use a property management software, you will want to sync the listing calendars from each site to a Google-based iCal, then share the Google-based iCal link with us.

Airbnb iCal

When to use...

- If you list exclusively on Airbnb and do not frequently stay at your property, this iCal link will work perfectly! You will want to email ***contact@aircln.co*** to request any additional cleans not shown on the calendar.

VRBO iCal

When to use...

- If you list exclusively on VRBO and do not frequently stay at your property, this iCal link will work perfectly! You will want to email ***contact@aircln.co*** to request any additional cleans not shown on the calendar.

A management company handles your bookings

What to do...

- If someone manages your listing for you, please contact them directly to obtain the iCal link from their system. We want to ensure the link is directly from their software to ensure we do not miss any turnovers from any platforms.

How To:

Find and copy your

Google iCal Link

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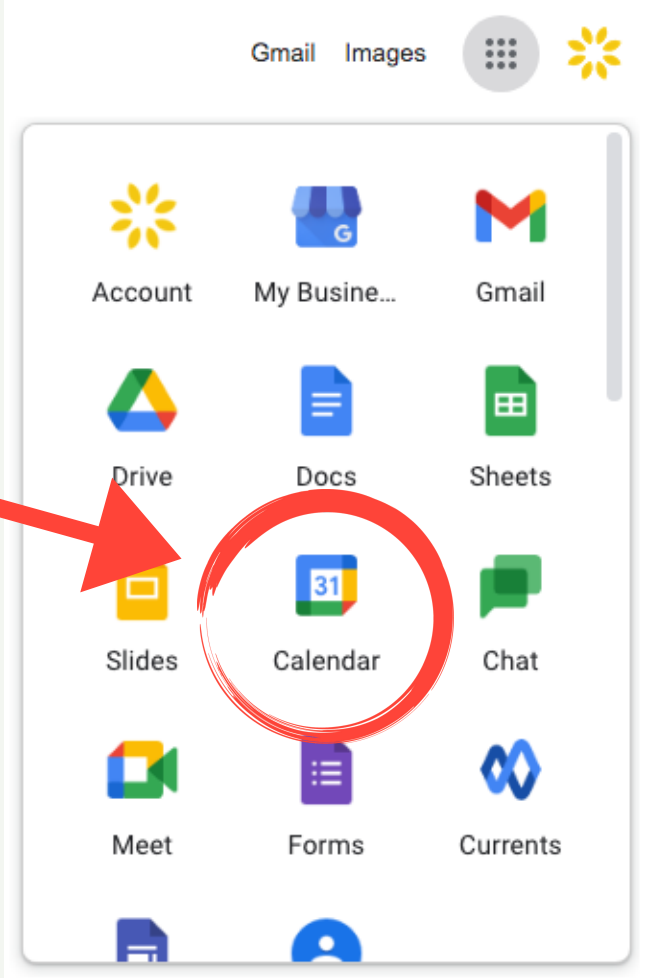
Google iCal Link

How to...

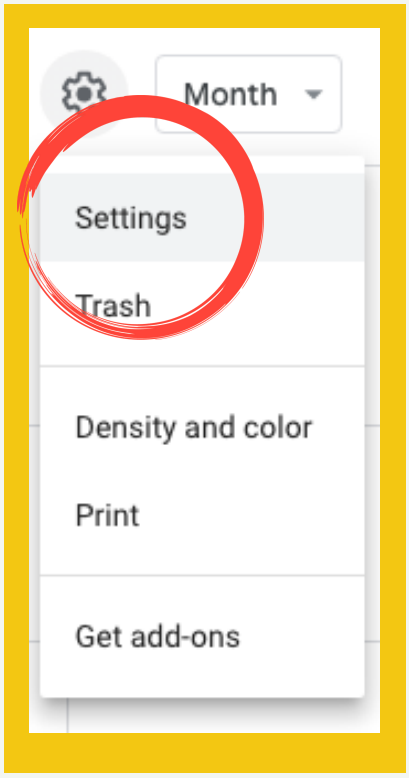
1) From your Google Menu, select "Calendar"



Google iCal Link

How to...

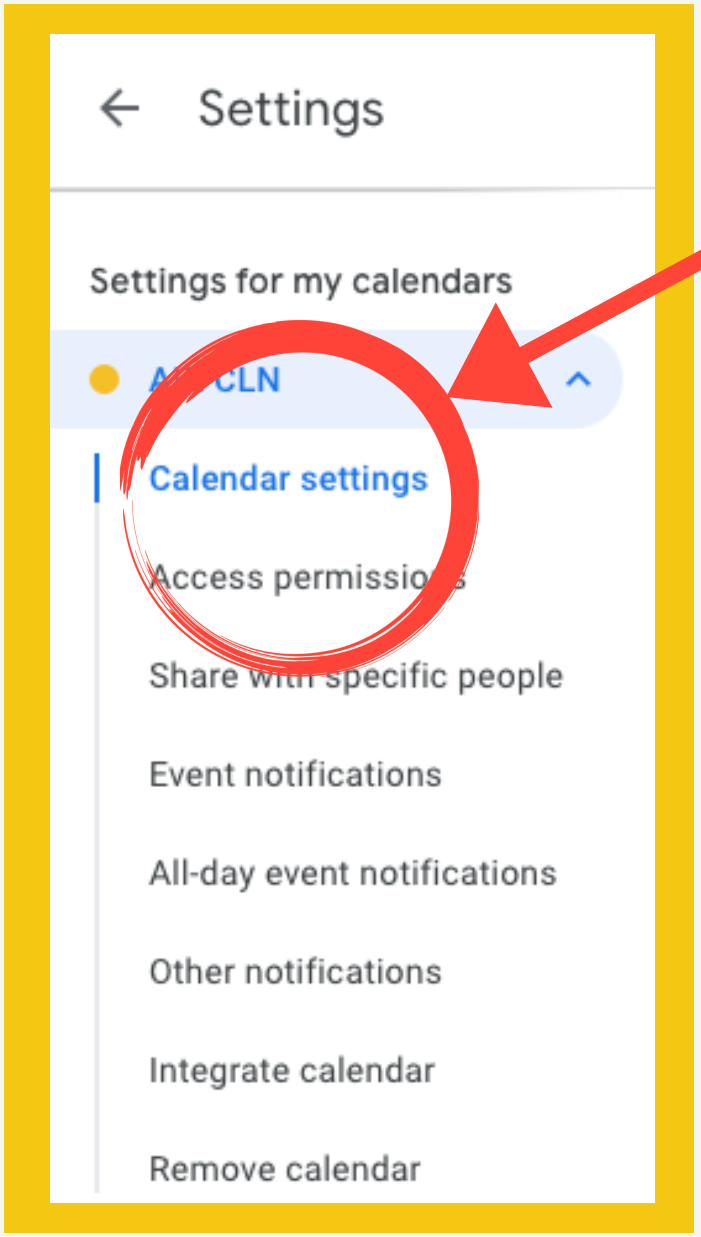
2) Go to "Settings" on the top bar.



3) Select "Settings" from the drop down

Google iCal Link

How to...



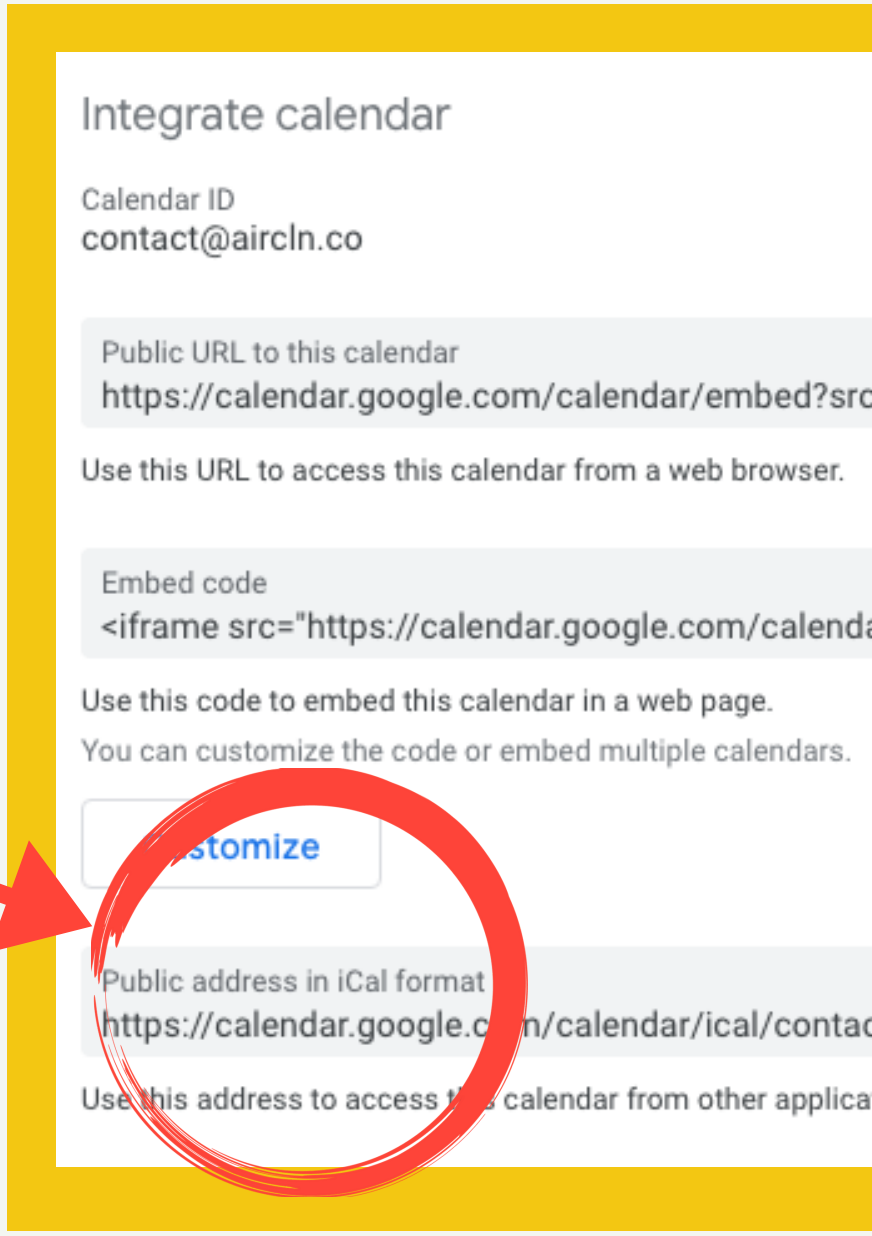
4) Scroll down the left-side "Settings" menu to find the correct calendar. Select "Calendar Settings" from the sub-menu.

Google iCal Link

How to...

5) Scroll all the way down to the "Integrate Calendar" section.

6) Copy the entire link* in the "Public address in iCal format"



*This is the link our system needs to sync with your calendar, other links in this section will not work.

How To:

Find and copy your

Airbnb iCal Link

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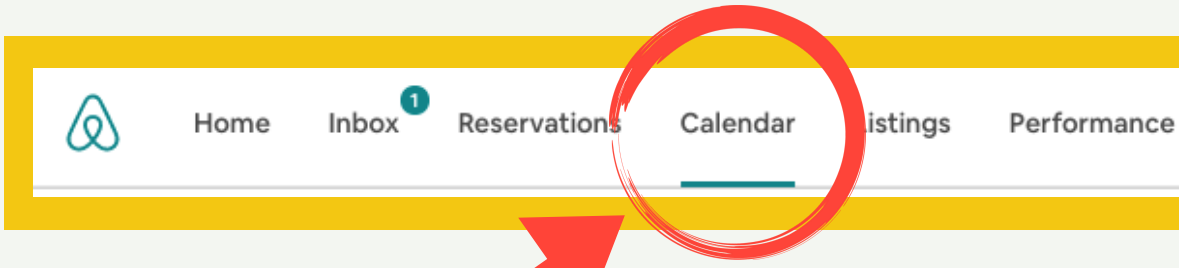
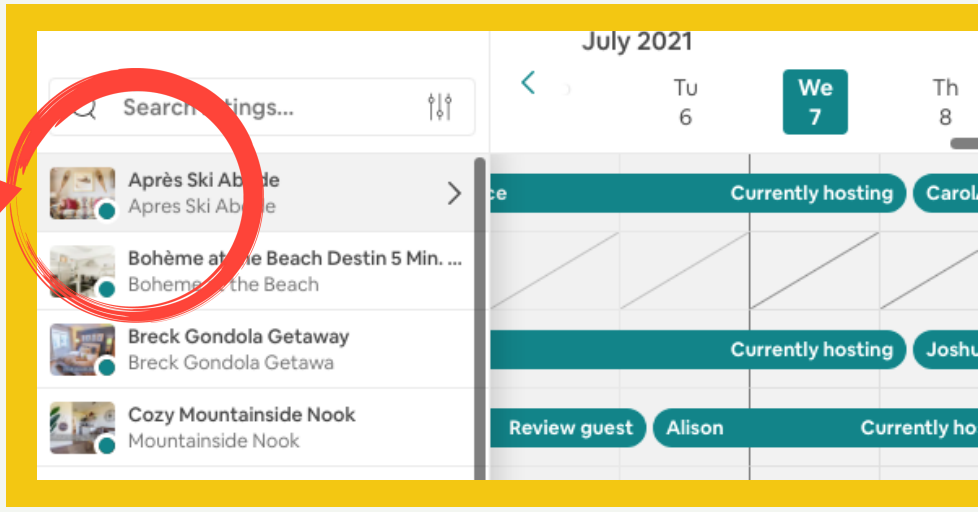
Airbnb iCal Link

How to...



1) From the hosting side of Airbnb, select "Calendar" from the top menu



2) Select the listing you are planning on sharing.

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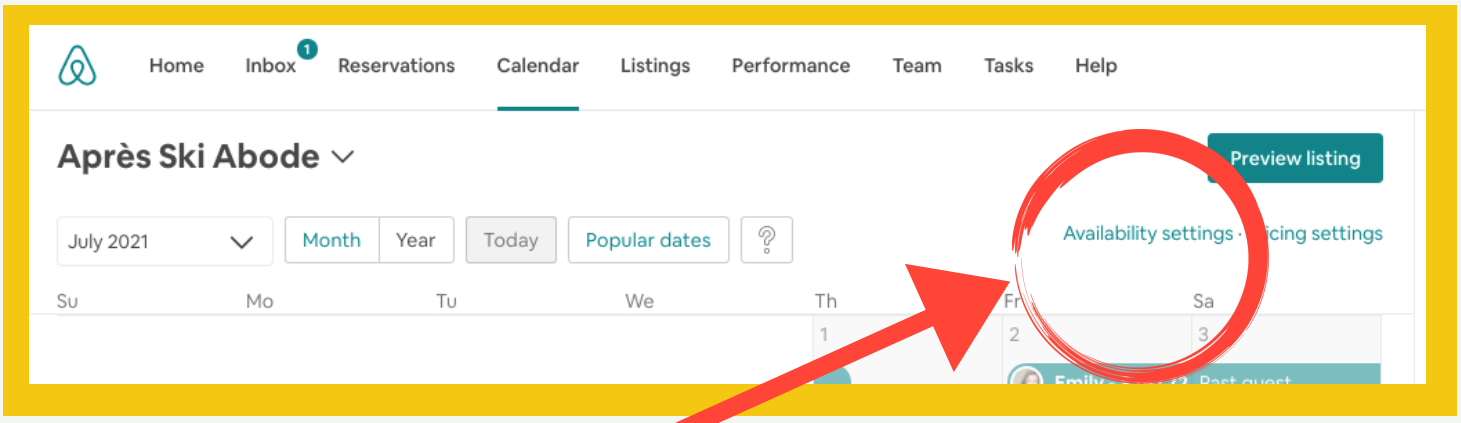
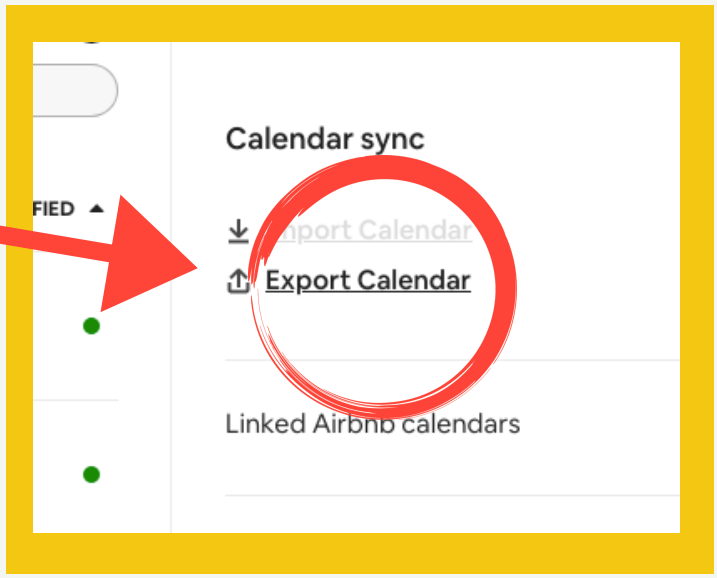
Airbnb iCal Link

How to...



3) Select "Availability Settings" toward the top of the page.

4) Scroll down to find the Calendar sync section, select "Export Calendar."



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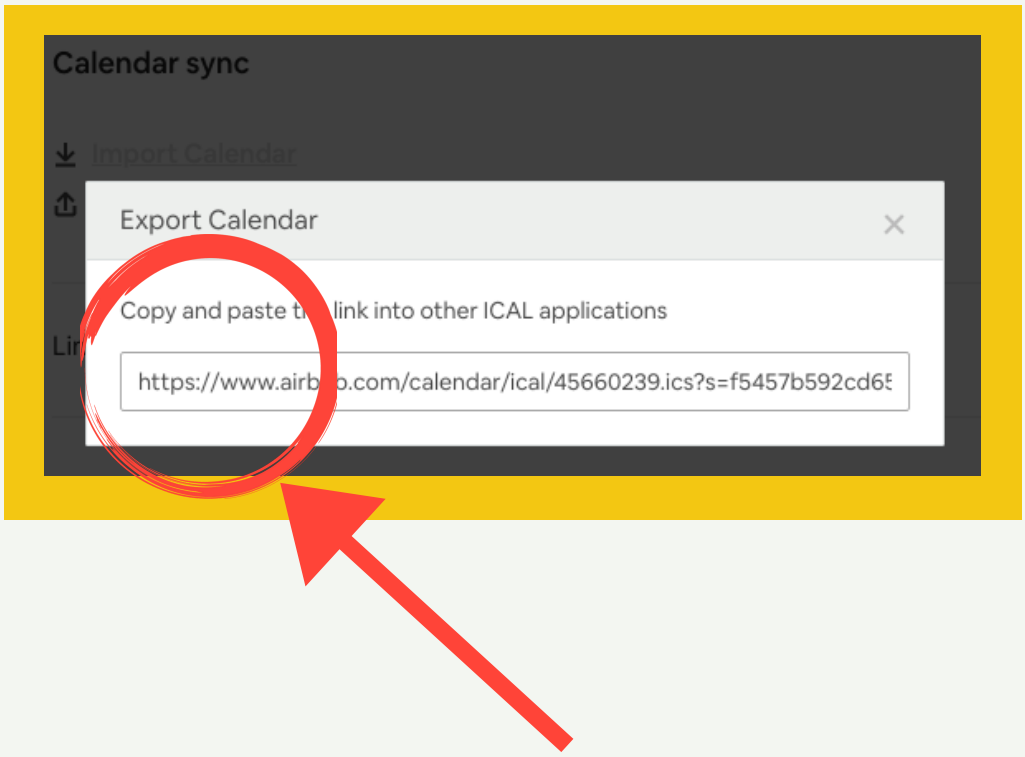
Airbnb iCal Link

How to...



5) Copy the link from the pop-up window.

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How To:

Find and copy your

VRBO iCal Link

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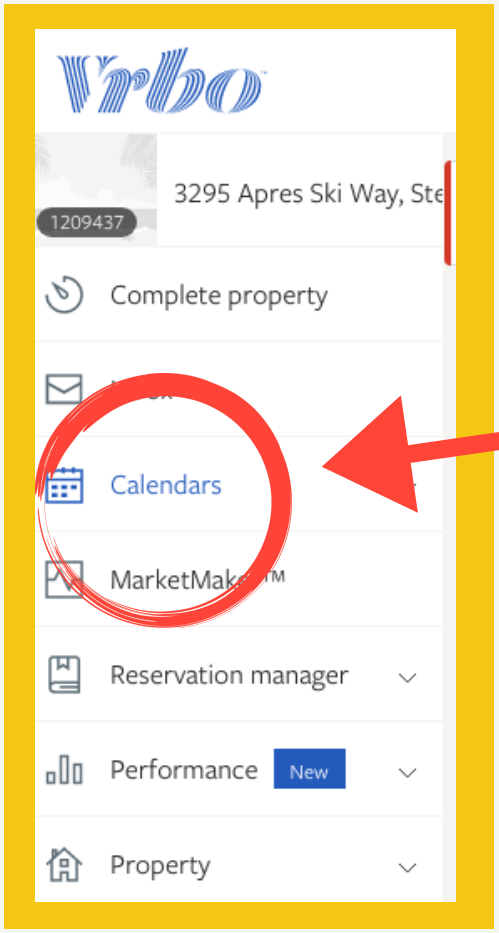
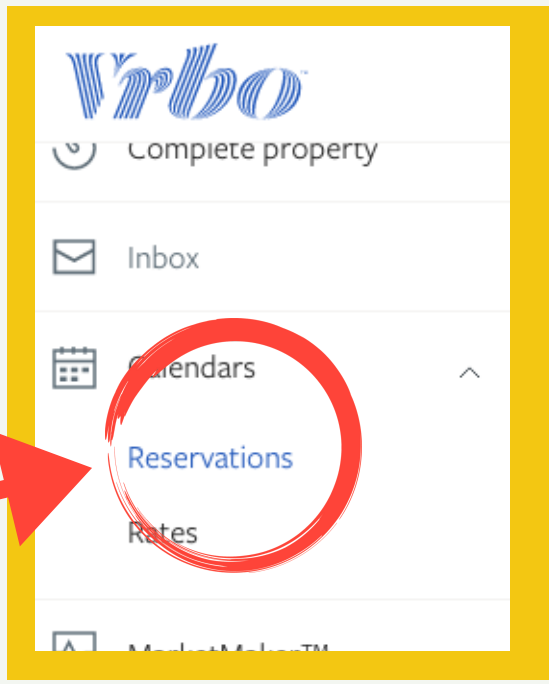
VRBO iCal Link

How to...



1) From the Owner side of VRBO, select "Calendar" from the left menu



2) Reservations from the drop-down

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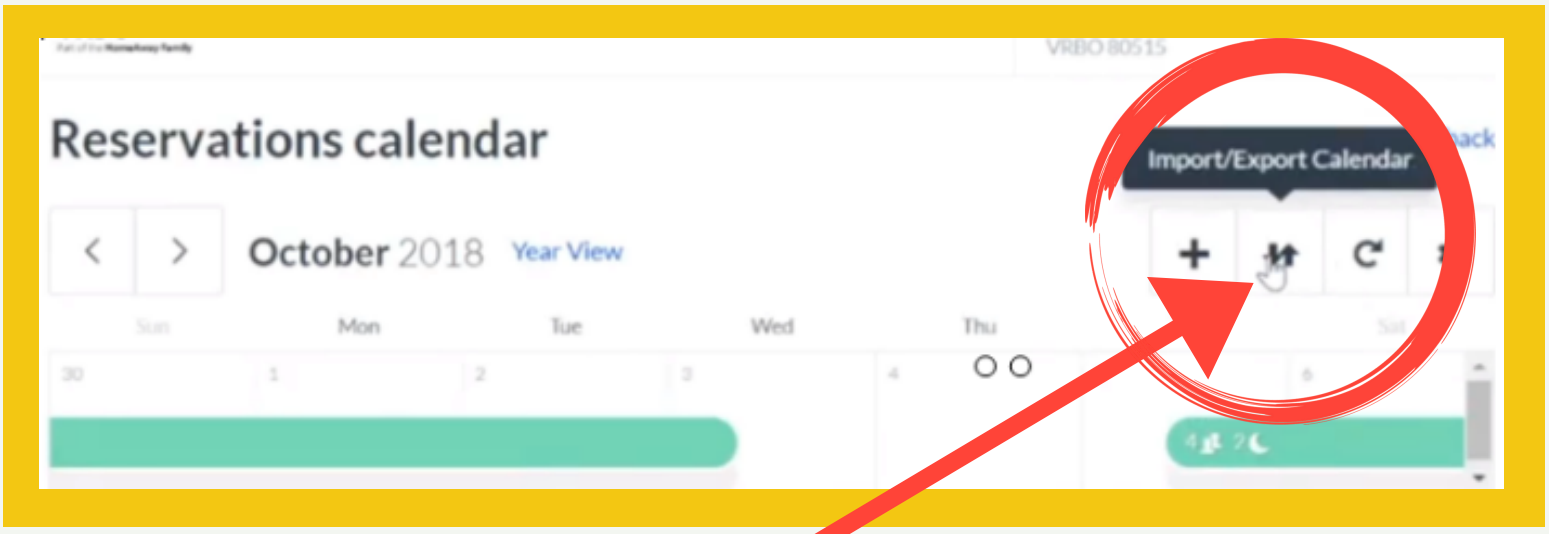
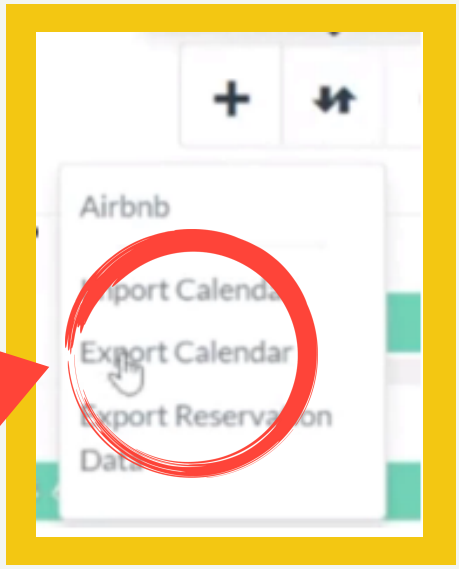
VRBO iCal Link

How to...



3) Select the up/down arrows from the top right of the calendar.



4) Select "Export Calendar" and copy the link provided.

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If you have any questions, please email us at ***contact@aircln.co*** and our team is happy to assist you!

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