

Minutes of Governing Board Meeting Northwood Alliance Church September 18, 2019

Members present: Andy Stampley Carr, Mike Eagle, Charles Gibson, Bonnie Onyon, Phil Rivas, and Jim Rutherford. Church Treasurer, Patricia Alesse, was present to share financial information. Board members JoAn Newby and Brendan Walter were absent. Sergio Borja arrived at 7:25 p.m. Glenn Tuski was present as a guest.

Opening Prayer: The meeting started at 6:40 PM with prayer for members of the congregation, friends, the 40th anniversary celebration this Sunday, and God's guidance in the meeting.

Approval of Minutes: The minutes of August were reviewed.

MOTION: Jim moved to accept the minutes as presented and Mike seconded. Motion carried.

Treasurer's Financial Report: Patricia reported that she has been able to reconcile all bank statements from April forward. She distributed the summary reports for August 31 and through September 15, and the profit and loss budget performance for September.

Beginning balance on August 1	\$7,048.19
Ending balance on August 31	\$4,822.05
Total income for August	\$8,866.45
Total expenses for August	\$11,092.59

Savings in and out adjustment was \$4,822.05 for August.

Savings account funds in WECU for August totaled \$29,943.81, with \$22,196.05 in the 5% savings account. The remaining \$7,747.76 in the savings account is held in other designated funds.

MOTION: Phil moved to accept the treasurer's report; Jim seconded. Motion carried.

Ministry Report:

Update on 40th Anniversary Celebration: Andy distributed a summary of the committee meeting of last Sunday. Charles mentioned that neither fisherman is catching salmon at present, and recommended we buy from Costco. Phil offered to check prices for beef and salmon the following day. Mike Davidson was recommended as a photographer; Andy will phone him. She will also call the head deacons to arrange set-up on Saturday. Other details were discussed.

Sermon Series: Charles is continuing his series focusing on the Church.

Update from Transition Committee: Jim Rutherford reported that the committee had prayerfully and seriously discussed next steps, and that they recommend hiring an interim minister in order not to rush into the hiring of the next permanent pastor.

MOTION: Phil made a motion to adopt the recommendation of the transition committee as presented by Jim to hire an interim pastor for the church at the end of January. Mike seconded the motion and it carried.

Bible Study Groups Underway: Classes will start on October 6th for adults taught by Victoria Borja. Charles reported that we now have eight middle school students and six primary and elementary students. Victoria is working with Rayna and Michelle to choose curriculum and schedule teachers for the coming school year.

Reassignment of Custodial Duties: Charles has kept Lisa Wolten on payroll for two hours a week to serve as coordinator and main contact for custodial and set-up arrangements for Home Connection, church services and functions and WW (formerly Weight Watchers). Edith now serves as custodian and Garrett from Home Connections assists her with heavy lifting. There was discussion about needing to update the upstairs classrooms with paint, new carpeting, repair of closet doors, and moving our books to another location to allow Home Connection to use that space. Funds for these improvements can come from the capital improvements account accumulating in our savings account.

Review of events since last meeting:

Community Meal: Northwood served the first meal we host this fall on September 11. It was good to see we had many volunteers to help.

Work day Preparing for 40th Anniversary Celebration: Held September 14. Much yard work and facility work was accomplished in a short time by willing workers.

Prayer Gatherings for Leadership Transition: The first two were held on Sept. 4 and Sept. 13. Normally these will be held on Wednesday evenings, except on nights of Governing Board meetings or other events such as Community Meals.

Upcoming Events:

40th Anniversary Banquet Sunday, September 22

Awake, a Community-Wide Weekend of Prayer, Worship and Service, October 4-6. Five local churches are involved.

Newcomers' Class Saturday Morning, October 19 at the Gibsons: Four people attending our church are planning to attend.

Other Concerns for the Board:

Fire Extinguishers Upgraded and Replacement of Cases: Chris can order these from Amazon for about \$400.

Parking Lot Lights Ready to be Installed: Gordie and Dana want to put two new parking light fixtures on each pole in addition to the two new ones already purchased. It was mentioned that this may not be necessary since the new fixtures put out much more light than the old fixtures that are being replaced. The decision will be left to the deacons.

Charles to Seattle: Charles has been asked to serve on the board of the Regent College Foundation, and will attend their October 4 meeting.

New Website Developer: Sergio presented information from B12 Web Design, a company that can update our website, waiving the set-up fee, and discounting the monthly price. Our monthly cost will increase from \$29.99 to \$39.99. By common consent Sergio will proceed.

Bookkeeping Service: As discussed at the August meeting, a bookkeeping service is being investigated to ease the burden on the treasurer and assistant treasurers.

Increase in Church Administrative Assistant Hours: It was suggested that we increase increasing Chris's hours from 16 to 20 next year.

Next Meeting: is scheduled for 6:30 PM on Wednesday, October 23. Charles closed the meeting in prayer.

Submitted by: Andy Stampley, Secretary