

**Minutes of Governing Board Meeting
Northwood Alliance Church February 16, 2020**

Members present: Ken Crandall (Interim Pastor), Sergio Borja, Andy Stampley Carr, Bonnie Onyon, Phil Rivas, Jim Rutherford, and Brendan Walter. Church Treasurer Patricia Alesse was present. Board members Mike Eagle and Richard Freeman were absent.

Opening Prayer: Members brought their lunches into the meeting room, and Ken opened the meeting with prayer, seeking the Lord's leadership in the meeting and throughout the church's transition.

Approval of Minutes: The minutes of January were reviewed.

MOTION: Phil moved to accept the minutes as presented, and Bonnie seconded. Motion carried.

Treasurer's Financial Report:

Staff W-2s: Patricia reported that the W-2 forms for staff have been printed.

Summary Report for January 2020: Patricia distributed the summary report as of January 31 and through February 14, 2020, and the profit and loss budget performance for January.

Beginning balance on January 1	\$3,454.32
Ending balance on January 31	\$4,820.43
Total income for January	\$14,961.84
Total expenses for January	\$13,476.43

Credit card adjustment was \$119.30 for January. Savings account funds in WECU for January totaled \$24,162.75, with \$13,927.00 in the 5% savings account. The remaining \$10,225.75 in the savings account is held in other designated funds.

Patricia was asked to add two columns to the Profit and Loss Budget Performance 2020 report: one would be the percentage of the monthly budget met at the end of each month, and the other would be the percentage of the annual budget met to date. It was also suggested that Pat supply the percentage of the budget met or exceeded for the previous month to Chris to add to the Financial Update portion of the bulletin on the first Sunday of each month.

MOTION: Jim moved that the treasurer's report be accepted with the action items requested; Brendan seconded. Motion passed.

Ministry Report:

Service Plans through February/March: Ken plans to continue preaching from John for several weeks (dealing with transition issues) and then Philippians (as examples to our church). Keith and Glenn are included in sermon plans in order to prepare music that complements the message. Ken asked GB members not to hesitate to bring questions from church members to him, or to ask him to meet with congregants who request it. The GB will be freer to become more active and to hold things together in preparation for Northwood's future, to pray fervently, and to listen to God's voice to hear what He is saying. In discussing the format of Northwood's church services, several GB members said they would like the benediction to be pronounced by the pastor. Ken agreed to do this. He will talk with Glenn to let him know of this change, as in the past, the bass player would normally give the benediction. Changes need to be approved by the GB; new ideas can be presented first to the transition committee.

Update from the Transition Committee: Jim reported that the transition committee has been praying through the 31 days of prayer, in preparation for the next step. A second town hall meeting will be scheduled after the month's prayer time. The next Transition Committee meeting was set for Sunday, March 8, after service.

Review of events since last meeting:

Charles's last Sunday before retirement and installation of Ken Crandall as interim pastor: January 31

Annual meeting held: January 31

New microphones purchased, and a Smart TV was installed in the foyer for church and community information.

Upcoming Events:

Farewell Event: A farewell dessert event for Charles and Margaret is planned for March 15 at the church. Chris and a planning committee have met to make the arrangements.

Date for next town hall meeting: TBA. (The C&MA calls these meetings "solemn assemblies.") Ken will lead the meeting. In preparation, he will make available to the GB and the transition committee a recording of a sermon on the churches in Revelation given by Darrell Johnson, a C&MA pastor from B.C., several years ago.

Spring Church Clean-Up: A date will be set for the annual volunteer spring clean-up of the church building and grounds.

Palm Sunday, April 5: Lauri Walter will arrange for palm branches for Palm Sunday.

Good Friday Service, April 10: Ken will work with the music team to prepare this service.

Easter Service, April 12: Ken will work with the music team to plan the service. The church normally has a brunch Easter morning. Beth will be contacted regarding arrangements.

Community Meal: March 4 will be the responsibility of Northwood. Michelle has made meal plans.

Men's Retreat: The camp at Conconully has been reserved for 2020. Future retreats may be held at sites closer to Blaine, perhaps at Pearrygin State Park. There is concern about how to make the men's retreat inviting for different age groups. The younger set would like more activities. Brendan will talk with Wayne, the founder of the retreats, to come up with ideas, either incorporating activities for the various age groups or holding separate retreats.

Mission Trip to Puerto Rico: Sergio and Victoria held a meeting on February 7, with two attendees from our church and five from the Bellingham C&MA church. Details were shared. The Ferndale C&MA church will bring the information to their congregation and invite them to come to planning meetings. The goal is to have 5 to 7 persons from each church on the trip. Airfare is \$600 round-trip. The church in Puerto Rico will provide meals and housing. The group will meet again on March 11.

Treasurer Patricia mentioned that Northwood had committed to donating \$5,000 towards the building to be done in Puerto Rico. To meet the \$5,000, Northwood had agreed to match \$2,500 raised from members; \$385 is still needed from members. It was clarified that this money is not for the mission trip.

Other Concerns for the Board:

Leak in hallway and nursery floor: Dave C. will take the water fountain off the wall to see where the leak is.

Problem with one interior door: Dave removed the pastor's office broken doorknob and lock and replaced them.

Request for Older Chairs: These are no longer needed by Blaine CTK.

Carpet Replacement and Painting Upstairs: Phil suggested that the deacons hold a meeting, setting their own agenda, do work to get bids and then present the suggestions to the GB. Jon and Gordie will be invited to attend the next GB meeting. Beth will be invited to attend the next meeting, representing the deaconesses.

Next Meeting is planned for Sunday, March 22 after our service. Members of the board will take turns providing light lunches; Andy will provide the lunch for this meeting.

Ken closed the meeting in prayer.

Submitted by: Andy Stampley

Approved by Governing Board on March 22, 2020.