

**Minutes of Governing Board Meeting
Northwood Alliance Church March 22, 2020**

Members present (via Zoom conference service): Ken Crandall, Sergio Borja, Andy Stampley Carr, Mike Eagle, Richard Freeman, Bonnie Onyon, and Jim Rutherford. Church Treasurer Patricia Alesse was present. Board members Phil Rivas and Brendan Walter were absent.

Opening Prayer: Ken opened the meeting with prayer, seeking the Lord's leadership for our church through this present difficult time of Covid-19.

Approval of Minutes: The minutes of February were reviewed.

MOTION: Jim moved to accept the minutes as presented, and Richard seconded. Motion carried.

Treasurer's Financial Report:

Summary Report for February 2020: Patricia distributed the summary report through March 22, 2020, and the profit and loss budget performance for February.

Beginning balance on February 1	\$4,820.43
Ending balance on February 29	\$4,249.36
Total income for February	\$12,561.84
Total expenses for February	\$13,177.95

Credit card adjustment was \$45.04 for February. Savings account funds in WECU as of March 22 totaled \$26,885.75, with \$13,116.00 in the 5% savings account. The remaining \$13,769.75 in the savings account is held in other designated funds.

There was discussion about how the current situation may impact giving. Jim has already sent out an email explaining the www.tithely.com website, which can make giving easier. Also, people can send their checks to the church office, and Chris will get them to Patricia. They can also be slipped under the door, if people want to do that. Ken reminded all that God is our provider and we are not to worry.

MOTION: Jim moved that the treasurer's report be accepted; Bonnie seconded. Motion passed.

Ministry Report: (Review all in light of COVID-19)

Service Plans through March/April:

Ken plans to preach/send messages via his blog and a video feed. He is also developing a study opportunity through Study Church. He feels our current situation of not being able to meet as a church body is an opportunity to respond to God. He has started a blog, which provides reading for members. Bonnie asked that he explore video options, as many are aural learners, for presenting his sermons.

Ministry Needs:

Our church secretary, Chris, has expressed being overwhelmed with being the primary phone contact for church members. The GB agreed that a phone tree should be established by the elders, in which a certain number of people will be assigned to call a few people each week to pass on information and to request if assistance is needed. Ken will get the most updated membership roster from Chris.

Concern was expressed for area homeless and those needing food assistance. Andy reported that the Blaine Food Bank is still operational, though the distribution process will change due to COVID-19. All distribution will take place outside the building, with one person signing in and going through the line at a time. When each person is done, the next person will start.

Update from the Transition Committee:

Because of the temporary inability to meet, the transition process will be put on hold. This will provide Northwood with a time to think and pray about what God would like Northwood to be like in the future. The committee may investigate meeting via internet through Zoom or another similar program.

Upcoming Events (Review all in light of COVID-19):

The Gibson Farewell Event has been postponed until a safe time.

The next Town Hall meeting has also been postponed until a safe time.

The spring church clean-up, Palm Sunday, Good Friday Service, Easter service, the men's retreat, and the mission trip to Puerto Rico were not discussed. We are waiting to see the outcome of the current COVID-19 restrictions.

Prayer during Ramadan – books are normally provided to church members who are interested in praying for Muslims during their holy month of Ramadan.

Other Concerns for the Board:

Leak in hallway and nursery floor: Dave will take an initial look at this late this week.

Carpet replacement and painting upstairs: Since Home Connections will not be meeting the rest of the school year, this can be handled sometime this summer, to be completed by September.

Per discussion in February's meeting, one member of the deacons and one of the deaconesses will be asked to attend the Governing Board meetings. In the future, we may look at our bylaws to consider having one of each as a voting member. Jon or Gordie, and Beth will be invited to participate in the next videoconference.

Charles' Requests: Charles had sent a letter to the GB with two requests.

(1) He wondered if he could purchase the bookshelves currently in the pastor's office to use at home to house all his books.

MOTION: Jim moved that shelves be donated to Charles; Bonnie seconded. Motion passed.

(2) Cleaning for a church member: Charles would like to make use of the church's benevolent funds to directly help an individual in our church. GB discussed the proposal and the consensus was to proceed. (By email on Monday, Ken asked for approval from GB members: (1.) That we take Charles and Margaret up on their offer (they pay someone \$50 for two hours a month to clean a church member's place) and (2.) in addition, the church contribute \$50 a month (benevolent \$?) for a second monthly cleaning (both with proper protocol given the virus), (3) that the church fund internet access to this church member's home so that he/she can be in better contact. Ken recommended that we do this for a time period, perhaps six months, and then evaluate.

Request for Approval for Sanctuary Improvements: Jim brought a request from Glenn to the GB, to purchase lighting and speakers, for approximately \$1,600 for the sanctuary. GB agreed that these improvements should be put on hold until our church body is meeting regularly again. We will put this item on the agenda for the next meeting.

Home Connection Request for Repairs: Discussion was held regarding who handles repairs needed by Home Connections, and how to make those requests known. It was agreed that the deacons should handle repairs, and the request can be made to the church secretary, who will route the request to the deacons.

Signage Needed on Church: A sign is recommended for the front of the church regarding current closure, as well as a permanent sign regarding emergencies and deliveries when the church is not open. Bonnie mentioned that the BPD and BFD have numbers on hand.

The GB agreed to meet semi-monthly, at present, to keep up with rapidly changing events. The next meeting will be on Sunday, April 5 at 3:00 PM. Sergio will set it up via Zoom or other service.

Submitted by: Andy Stampley

Approved by Governing Board on April 5, 2020.