

## **Minutes of Governing Board Meeting Northwood Alliance Church May 31, 2020**

Board Members Present: Ken Crandall, Andy Carr, Mike Eagle, Richard Freeman, Bonnie Onyon, Jim Rutherford, and Brendan Walter

Board Members Absent: Sergio Borja and Phil Rivas

Church Treasurer Present: Patricia Alesse

Guests: Beth Sanborn, deaconess, and Dave Carr, deacon.

**Opening Prayer:** Brendan opened the meeting with prayer.

**Approval of Minutes:** The minutes of May 17 were reviewed.

MOTION: Bonnie moved to accept the minutes as presented, and Jim seconded. Motion carried.

### **Treasurer's Financial Report:**

Summary Report for May 2020: Patricia had emailed the financial documents.

Beginning balance on May 1	\$4,670.60
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Ending balance on May 31	\$8,630.37
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Total income for May	\$11,915.92
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Total expenses for May	\$7,974.62
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Offerings for May totaled \$9,620, representing 71% of Northwood's monthly budget of \$13,531.

Credit card adjustment was \$18.47 for May.

Savings account funds in WECU for May totaled \$30,873.83, with \$16,854.25 in the 5% savings account.

The remaining \$14,019.58 in the savings account is held in other designated funds.

### **Ministry Report: (Review all in light of COVID-19)**

Question: In view of relaxing of stay-at-home orders, churches can now meet outside. It was agreed that beginning next Sunday, June 7, we will meet outdoors, weather permitting. Ken will check the forecast on Friday and make a determination about meeting. If rain is predicted, we will have a Zoom church service. Keith will prepare music. Ken will send an email out to church members: masks can be recommended, but not required, people can bring lawn chairs, and we will space ourselves six feet apart. Richard will notify James Wright and Andy will notify Marie Nelson. Others without email will be called. We will ask Chris to help with calling and/or assigning people to call those on the no-internet list.

### **Other Concerns for the Board:**

Painting Upstairs: The painting started on Wednesday, and will be done on Monday.

Carpeting Upstairs: The GB reviewed two bids from Great Floors, the first, dated December 6, 2019 for installation of carpet over existing stair carpeting for \$4,033.66, and a new one dated May 27, 2020 including removal of old carpeting, installing new felt and then carpeting the stairs, for \$4577.22.

MOTION: Jim moved to approve the second bid; Brendan seconded. Motion passed.

Dave was authorized to sign to accept the bid. Andy will notify Jason Koons at Great Floors of the decision.

Church Van: GB reviewed the assessment presented by Dave Carr, and discussed the school bus the church owns. Because of various issues, it was agreed that the time has come to dispose of it, and to rent small passenger vans in the future when the need arises. The Bellingham Public Auto Auction will be a good way to sell it and do away with the liability and the costs of maintenance. It could net approximately \$500-\$600. The funds would be put into our children's ministry funds. If it cannot be sold, we will investigate charitable websites, such as Kars4Kids. In some cases, the vehicle may simply be sold for scrap. Dave and Brendan plan to work together to clean it up beforehand.

MOTION: Jim moved to put the bus up for auction at the Bellingham Public Auto Auction; if not possible to sell, to donate as described above. Bonnie seconded. Motion passed.

Requests from Blaine HomeConnection: HomeConnection had provided a list of needed maintenance and repairs. Most of it involved improved lighting, which has been or is being handled. Remaining items are:

- Request for microwave: Board will ask Chris to order one.
- Accordion doors for storage closet in Room 2: This will be expensive. Consensus was to put it on hold until the set aside account is built up again. In addition, this item will be put on the Capital Improvements list to be started.

Improving Church Visibility From Road: Photos of the dead trees near the church sign, and the trees and shrubs blocking the view of the church were reviewed. Also discussed was the need for a sign for the church building. A grounds workday was scheduled for Saturday, June 13, beginning at 8:00 AM.

Richard closed the meeting in prayer.

The next Governing Board meeting date is June 14.

Submitted by:  
Andy Stampley, Secretary

*Approved by Governing Board on June 14, 2020.*