

**LANDMARK
COLLEGE
GUIDELINES
FOR A SAFE
REOPENING**



PURPOSE

- Ensure adequate preparation for in-person resumption
- Provide resources that safeguard against the spread of COVID-19, and ensure a safe learning environment
- Continue to provide a robust virtual learning platform
- Entrench and institutionalize good practices in health, safety, and security

STAYING HOME AND LEARNING SAFELY

- Continuous Virtual Learning Program to support Curricula
- Teacher Training and Development Program
- Virtual Learning Policy
- Sensitization of all stakeholders on Covid-19 Safety procedures

SCHOOL REGULATIONS TO SUPPORT SAFE REOPENING

Entry And Exit Procedures:

- ✓ Designated drop off and pick up areas
- ✓ Only staff and students of Landmark College are allowed in the school premises.
- ✓ Only visitors on essential duty will be allowed inside the school premises.
- ✓ No more than 3 visitors are allowed within the school premises at any period of time
- ✓ Parents will be allowed inside the school only on appointment and strictly for essential matters that can not be resolved online or over the phone.

One-way Walkways

Arrangements have been put in place to ensure that walkways are not duplicated as students and staff resume to school, especially in internal movements from one point to the other. 2 meter marking is placed across the school premises as a guide.

SCHOOL REGULATIONS TO SUPPORT SAFE REOPENING

☐ Health Screening & Hygiene:

- ✓ No student, staff or visitor will be allowed into the school premises without a facemask.



SCHOOL REGULATIONS TO SUPPORT SAFE REOPENING

- ❑ Health Screening & Hygiene:
 - ✓ Everyone including students are subjected to temperature test at the school entrance.
 - ✓ Questions relating to individual health status will be asked before entry is allowed into the school premises. Please cooperate with our health officials in this regard.



SCHOOL REGULATIONS TO SUPPORT SAFE REOPENING

☐ Health Screening & Hygiene:

- ✓ The school has procured a good number of 3-in-1 equipment: hand sanitizer, soap and water dispenser foot-pedal operated machine.
- ✓ Everyone is required to follow the handwashing guideline upon entry into the school premises.
- ✓ Teachers and students are also advised to continue to use the handwashing stations provided in the washrooms, halls and laboratories through out the day.



SCHOOL INFRASTRUCTURE TO SUPPORT SAFE REOPENING

□ Classrooms & Learning Spaces:

- ✓ Maximum of 12 Students in a class
- ✓ One-way movement even within the classrooms.
- ✓ 2 doors in each class, one for entry only and one for exit only.
- ✓ Furniture assignment is by student and each student will be required to stick to their assigned furniture.



FACILITIES - HEALTH, SANITATION, AND HYGIENE

❑ The school premises and the boarding facility have been fumigated.



FACILITIES - HEALTH, SANITATION, AND HYGIENE

- ❑ All areas of use, including classrooms and staff rooms will be appropriately disinfected as recommended by the NCDC at least twice a day with recommended disinfectant solutions.
- ❑ Schedule for disinfecting is in place and aligned to the school schedule to ensure all active touch points are regularly disinfected. E.g. door handles and hand railings will be disinfected on a continuous basis multiple times a day.
- ❑ Schedule for disinfecting the boarding and hostel accommodation and other sleeping areas at least once a day with a suitable disinfectant in accordance with NCDC guidelines.

BOARDING AND HOSTEL ACCOMMODATION

- ❑ The boarding accommodation at Landmark College has been designed to be at least two meters apart in bed space.
- ❑ There will be no more than one-person occupancy per bunker bed and no more than 4 people per room.
- ❑ As you already know, each room is fitted with an en-suite bathroom and toilet.
- ❑ Hugging and handshakes are strictly prohibited
- ❑ Sharing of any personal items is strictly prohibited
 - ❖ Face Masks
 - ❖ Water bottles
 - ❖ Soaps and Towels
 - ❖ Stationery
 - ❖ Uniforms and Shoes

BOARDING AND HOSTEL ACCOMMODATION

- ❑ Upon resumption to the hostel on Monday 21st September;
 - ✓ Parents will **NOT** be allowed to accompany the students into the hostel premises
 - ✓ Check in procedures as earlier described must be followed
 - ✓ Temperature check
 - ✓ Questions relating to health status
 - ✓ Hand washing
 - ✓ Face Mask must be worn before entry is permitted
 - ✓ Students are to bring their own face masks, as these are personal items
 - ✓ Face mask can be re-usable or disposable
 - ✓ Face masks should be in plain color; white, grey, or wine
 - ✓ One-Way walkways must be followed at all times

DINNING ARRANGEMENT

- ❑ Dinning arrangement will be made in such a way to ensure social distancing during meal times.
- ❑ All students will be required to face one direction with a minimum of 2 meters distance between each of them.
- ❑ Face mask will be required while moving around the dining area and one-way markings will be shown to ensure safe flow of traffic.



SCHOOL CLINIC AND PROVISION OF AN ISOLATION CENTER

- The school clinic is made available to all students and staff of Landmark College to provide first aid treatment for illness and injuries.
- The school clinic is **NOT** to be used as a covid-19 isolation centre.
- A separate isolation room has been designated for Covid-19 triage in order to prevent cross contamination, pending referral of any suspected patient.
- Mechanism has been put in place to ensure that the school clinic and the isolation centre are cleaned and disinfected at least twice per day.

NO LARGE GATHERINGS

Large gatherings (e.g., school assemblies, sporting events, PTIF meetings) where safe distancing of at least two meters cannot be maintained have been halted till further notice.



TRANSPORTATION SYSTEM

We regret to inform you that we will not be able to provide transportation service during this period. Observing social distancing will be impracticable with our transportation offering, as such, transport services will be on hold till further notice.



MONITORING & SENSITIZATION

A 14 person committee consisting of the Principal (Incident Manager), Vice Principal, Admin Manager, Coordinators of schools, Year Tutors and school nurses are to assess the effectiveness and enforce all the safety measures discussed in this plan. Each staff is responsible for monitoring their various areas;

- ✓ Sensitization
- ✓ Hygiene
- ✓ Social Distancing

PROCESS/MECHANISM TO REPORT SYMPTOMS

- No entry if your temperature is over 37.5°C
- Should a student be refused entry, the parent will be informed immediately if not accompanying the student.
- Parents are hereby advised to keep students at home if they, or any other member of the family exhibit any of the following symptoms:
 - ❖ Fever or chills
 - ❖ Cough
 - ❖ Shortness of breath or difficulty breathing
 - ❖ Fatigue
 - ❖ Muscle or body aches
 - ❖ Headache
 - ❖ New loss of taste or smell
 - ❖ Sore throat
 - ❖ Congestion or runny nose
 - ❖ Nausea or vomiting
 - ❖ Diarrhea

CONCLUSION

The safety of our staff and students is of utmost priority to us. Landmark College will resume in-person learning activities at the school premises only when permitted by the Lagos State and Federal Ministry of Education for each class. A robust virtual learning program continues to be provided to learners to prevent learning loss.

Avoid Physical Contact

Do not shake hands, share hugs or any form of physical contact. This is forbidden.

