

# The Power of Empathy Workbook 2

Activate your true potential today!



Freedom Learning - for everyone for life!

# Table Of Contents

Key Points	2
Exercises	3
Activities	4
Reflections	5
Action Plan	6

# Key Points

## 1. Active Listening

- Focus fully on the speaker: eye contact, minimal distractions.
- Ask clarifying questions, show genuine interest.
- Demonstrate understanding before offering help.

## 2. Open-Ended Questions

- Begin with *What*, *Why*, *How*, or *Tell me...*
- Encourage deeper sharing (e.g., “What would a positive outcome look like for you?”).

## 3. Validating Emotions

- Acknowledge feelings without judgment (“I can understand why you’d feel frustrated”).
- Normalize emotions (“It can be disappointing when plans fall through”).

## 4. Reflective Listening

- Summarize or paraphrase (“It sounds like you’re feeling a lot of pressure...”).
- Invite elaboration (“Is there anything making you feel especially anxious?”).

# Exercises

## 1. Active Listening Drill

- **Pair up** with a partner for 5 minutes. One shares a recent challenge; the other practices active listening: eye contact, nods, no interruptions.
- **Switch roles** and compare experiences.

## 2. Open-Ended Question Practice

- Write **five** closed questions you commonly ask.


- **Rewrite** each as an open-ended question using What, Why, How, or Tell me...


## 3. Validation Role-Play

- **Scenario:** Your colleague is upset about missing a deadline.
- Practice responding first with judgment (“You should have managed your time better”) vs. validation (“I understand that must feel stressful—the deadline change came suddenly”).

# Activities

---

- **Empathy Journal**

- Over the next **three days**, record one interaction each day where you:

1. Asked an open-ended question
2. Validated an emotion
3. Reflected back what you heard

- Note: the question you asked, the response, and your reflection on its impact.

#	Open Q	Validation	Reflection
1			
2			
3			

- **Empathy Buddy Check-In**

Partner with a friend or colleague. Schedule a **10-minute weekly check-in** where you practice the three empathy techniques and give each other feedback.

# Reflections

---

1. Which empathy technique (active listening, open questions, validation, reflection) do you find most challenging? Why?


2. How did your partner react when you validated their emotions?


3. In what situations at work or home could you apply open-ended questions more often?


# Action Plan

---

1. **Daily Goal:** Each day this week, consciously use at least one open-ended question in conversation.
2. **Weekly Review:** At week's end, review your Empathy Journal and identify patterns—what worked, what didn't?
3. **Skill Partnership:** Continue the weekly check-in with your Empathy Buddy for one month.
4. **Measure Progress:** Rate your confidence with empathy techniques on a 1–10 scale before and after four weeks.

## Final Summary

Developing empathy is a learnable skill built on three pillars: listening actively, asking open-ended questions, and validating + reflecting emotions. By practicing these techniques daily—through drills, journaling, and peer feedback—you'll foster deeper connections, build trust, and become more influential in both personal and professional relationships. Remember, empathy isn't innate—it's cultivated through intention, practice, and genuine care.

**Good luck, and keep practicing !**

Inspirational Quote “Empathy is seeing with the eyes of another, listening with the ears of another, and feeling with the heart of another.” — Alfred Adler