

In this role, you will work closely with our experienced technicians and provide support in the installation, maintenance, and repair of refrigeration and HVAC systems. The ideal candidate should have a solid understanding of refrigeration and HVAC principles, strong technical skills, and the ability to work effectively in a team environment.

Refrigeration and HVAC Trade Assistant

Responsibilities:

- Assist in the installation of refrigeration and HVAC systems, including the mounting of units, running refrigerant lines, and connecting electrical components under the supervision of a licensed technician.
- Perform routine maintenance tasks, such as cleaning coils, changing filters, lubricating motors, and inspecting components to ensure proper functioning of systems.
- Assist with troubleshooting and diagnosing issues with refrigeration and HVAC systems, and assist in making necessary repairs or adjustments as directed by the technician.
- Assist in the testing and commissioning of newly installed systems, ensuring they meet safety and performance standards.
- Maintain inventory of parts, tools, and equipment, and ensure they are organized and readily available for technicians.
- Follow all safety protocols and procedures to ensure a safe working environment for yourself and others.
- Provide general assistance to technicians during service calls and projects, including carrying equipment, retrieving tools, and assisting with paperwork/documentation.
- Stay updated on the latest industry trends, technologies, and best practices in refrigeration and HVAC systems.
- Any other duties as assigned by Supervisors, HODS or Management
- Must be detail oriented and organized.
- Previous experience in the refrigeration and HVAC field is preferred but not required. A willingness to learn and develop technical skills is essential.
- Basic understanding of refrigeration and HVAC principles, including knowledge of components, electrical systems, and refrigerant handling.
- Strong mechanical aptitude and ability to use hand and power tools effectively.
- Knowledge of Microsoft products is essential.
- Understand of duct fabrication shop practices is a plus.
- Physical ability to lift heavy equipment and perform physically demanding tasks.
- Excellent problem-solving skills and ability to work well under pressure.
- Strong communication skills and ability to work effectively in a team environment.
- Must be a reliable and punctual team member, able to work in a team environment.
- Hands On” involvement in projects from concept to completion.
- Possess a current drivers’ license.
- Must be able to communicate effectively.
- Must be able to work as part of a team i.e. get to know how the company operates.

Job Specifications: is the list of recommended qualities for a person to qualify for and succeed in a position. While the job description includes the title position, responsibilities and summary, the specification identifies the skills, traits, education and experience a candidate might need to qualify for that job.